



## POSITION DESCRIPTION

TITLE – Video Department Head

DEPARTMENT - Production



### POSITION SUMMARY

In collaboration with the Technical Director (TD) and Director of Production (DoP) maintain a safe and consistent operation of all video systems throughout all 7 productions. In partnership with the Technical Director, is responsible for video equipment maintenance, inspection, and problem-solving. The Video Head will run and manage the software and programming to meet the show's needs. Collaborate with the TD, DoP, and Video Design Dept. Lead to seamlessly run all video assets for each show. Video Head will be expected to adhere to the technical schedule provided. This position falls under the jurisdiction of IATSE Local 6

### ENTRY QUALIFICATIONS

- o Exceptional organizational and time management skills
- o High degree of interpretive, interpersonal communication skills
- o High standard of safety
- o Ability to work in a team environment and maintain independent motivation
- o Strong computer and internet skills
- o Ability to prioritize
- o Close attention to detail
- o Visual awareness needed to maintain production values
- o 3-5 years of experience working with LED walls, processors and drivers is preferred

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Perform show load-in and load-outs
- Perform regular checks of video system
- Maintain and run all video assets, and recording needs.
- Attend all tech rehearsals

### WORKING CONDITIONS

The schedule of hours will vary widely throughout the season (May-August). Responsibilities include daytime hours, afternoon rehearsals, evening performances, and evening technical rehearsals. The Muny campus is primarily outdoors during the summer in the heat. Individuals should expect to remain outdoors through most workdays. Noise levels will vary from very quiet to loud with large machinery. A high degree of working awareness is a must this site is a working environment with employees, truck deliveries, etc. A moderate to heavy degree of physical ability is associated with this position.

### SALARY

Position is Full-time seasonal paid on an hourly basis. Rate is set by the Collective Bargaining Agreement between The Muny and IATSE Local 6. 2025 base rate is no less than \$47.10 per hour.

***The Muny is an equal-opportunity employer – we value diversity. All are encouraged to apply. Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. Descriptions are reviewed to ensure that only essential functions and basic duties are included. Requirements, skills and abilities included are the minimal standards required to successfully perform the position. Additional functions and requirements may be assigned by supervisors as deemed appropriate. In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodation will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the organization. Job descriptions are not intended as and do not create employment contracts. The organization maintains its status as an at-will employer. Employees can be terminated for any reason not prohibited by law.***

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